

## TIẾNG ANH LỚP 11

UNIT 3: BECOMING INDEPENDENT WRITING: A LETTER REQUESTING INFORMATION – ĐỀ BÀI

GIÁO VIÊN: NGUYỄN NGỌC ANH

LIÊN HỆ HỌC ONLINE TẠI [WWW.VINASTUDY.VN](http://www.vinastudy.vn) – LIÊN HỆ: 0932393956[www.vinastudy.vn](http://www.vinastudy.vn)

**Ex 1: Mary is interested in the Life Skills courses offered by Metropolitan Center for Independent Living (MCIL). Below is her letter asking for further information, but the parts are jumped-up. Put them in the right order, and write the answer in each blank.**

June 1<sup>st</sup>, 20\_\_\_\_\_

Dear Ms. White,

1. \_\_\_\_ A. I would like to know when each course or workshop starts, how much the tuition fee is and how I should pay.
2. \_\_\_\_ B. I hope that your answers to my questions will help me to make the right decision about the course.
3. \_\_\_\_ C. I understand it is time for me to acquire some life skills to make my own decisions and direct my own life.
4. \_\_\_\_ D. Thank you very much for your time. I look forward to hearing from you.
5. \_\_\_\_ E. I am 16 years old and I have just finished Grade 11 in May.
6. \_\_\_\_ F. I have heard that you also hold workshops for people to gain knowledge of specific resources, organizations, and for socializing and networking.
7. \_\_\_\_ G. I read in your advertisement that you offer classes on easy and healthy cooking, finding and keeping roommates, art for fun and relaxation, and interpersonal skills.
8. \_\_\_\_ H. Could you also tell me how and whom I could contact for more information?

Sincerely yours,

Mary

**Ex 2: Read the advertisement for independent living skills offered by Silicon Valley Independent Living Center (SVILC), and answer the questions.**

*Silicon Valley Independent Living Center (SVILC)*

Independent living skills are any activity of daily living that an individual may need to maintain or develop their independence.

Silicon Valley Independent Living Center (SVILC) offers various courses:

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Liên hệ đăng kí học offline tại Hoàng Ngọc Phách – Đống Đa – Hà Nội – 0832646464 - Trang 1

- Improving your time-management skills, such as scheduling and keeping appointments
- Acquiring self-advocacy skills to speak out about your needs
- Gaining basic computer skills for conducting an internet search, creating an email account, developing a resume, etc.
- Learning to use the bus and other public transportation systems
- Organizing menus and shopping lists
- Completing paperwork and forms
- And more....

SVJLC’s specialist will work with you to identify the areas of your life that require these types of skills and design a plan to achieve success.

1. What courses are advertised?

\_\_\_\_\_.

2. Who are the courses for?

\_\_\_\_\_.

3. How many courses at least are offered by SVJLC?

\_\_\_\_\_.

4. What skills do you think you will be taught if you take the course of time-management?

\_\_\_\_\_.

5. What can SVJLC's specialist help you?

\_\_\_\_\_.

**Ex 3: Nick, a first-year student, is interested in learning independent living skills. Use the words/phrases given to make complete sentences to enquire about the courses. You can add some more necessary words, but you have to use all the words given.**

Dear Sir/Madam,

1. I/ first-year student/ and/ I/ like/ learn independent living skills/ and/ I/ like/ taught/ these new skills/ practical instructions.

\_\_\_\_\_.

2. I/ also like/ know how/ write/ independent living plan/ meet/ individual needs/ such as/ meal planning/ financial management/ obtaining housing and transportation/ much more.

\_\_\_\_\_.

3. I/ like/ join/ classes/ evening/ because/ I/ go/ college/ daytime.

\_\_\_\_\_.

4. I/ hope/ your answers/ my questions/ help me/ make/ right decision/ course.

\_\_\_\_\_.

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5. Thank/ very much/ your time. I/ looking forward/ hear/ you.

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Faithfully yours, Nick

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